

Draft timetable for Martley Neighbourhood Plan

Action	By	Approximate date
<u>Approval of process for developing a neighbourhood plan.</u> This includes a statement of what should be included in the plan, and this timetable.	MPC	2 July 2012
<u>Approval of intention to develop neighbourhood plan.</u> Note that the plan is proposed by a statutory local council and includes the whole parish area. The regulations do not therefore require that the district council conduct a formal consultation on the intention to develop a neighbourhood plan.	MHDC	By end of July
<u>Approval of programme to make a neighbourhood plan.</u> This will set out the steps needed to involve parishioners in agreeing the preferred content of the plan. This could start with an open day in the Village Hall and presentations by various experts. The Parish Council should also carry out informal consultations with other local services and with adjacent parishes.	MPC	6 August 2012
<u>Completion of the plan proposal.</u> The resulting plan is now officially termed a 'plan proposal'. It should include details of proposed sites for development (if any), a design statement for new dwellings, and a list of sites for designation as 'assets'.	MPC	1 October 2012
<u>Pre-submission formal consultation.</u> The Parish Council has to formally notify local services and adjacent parishes about the plan proposal, and give them a minimum of six weeks to reply. Note that notification can be by email.	MPC	First week of October 2012
<u>Review of results of consultation.</u> These should be summarised in a 'consultation statement', which should be sent with the plan proposal to MHDC. The plan proposal may be amended as a result of these consultations.	MPC	3 December 2012

Action	By	Approximate date
<u>Publicising the plan proposal</u> . MHDC are required to publicise the plan proposal for a minimum of six weeks.	MHDC	December 2012 and January 2013.
<u>Examination of the plan proposal</u> . MHDC a required to appoint an examiner, who receives all the documents relating to the neighbourhood plan and publishes a report which may or may not recommend that MHDC proceed to a referendum.	Examiner	Appointment should be as soon as possible. Examination: February 2013.
<u>Publicising the plan</u> . MHDC are required to review the recommendations of the examiner. If MHDC decide that the plan is acceptable, it becomes the 'draft neighbourhood plan', and MHDC must publicise it to all affected parties. If MHDC decide that the neighbourhood plan is unacceptable, they are required to make a 'decision statement', which must be publicised.	MHDC	March 2013
<u>Referendum</u> . This is organised by MHDC. Final regulations not yet published by DCLG.	MHDC	2 May 2013

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